

Republic of the Philippines  
**OVERSEAS WORKERS WELFARE ADMINISTRATION**  
 Regional Welfare Office III  
 Matulungin St. cor Mahusay St.  
 Diosdado Macapagal Government Center  
 Brgy. Maimpis, City of San Fernando, Pampanga  
 Tel. No. (045) 961-6375

Overseas  
 Workers  
 Welfare  
 Administration



June 24, 2025

SIR / MADAM:

Please quote your lowest net prices, taxes included, on the items hereunder and submit your quotation to this Office with signature and address on this copy stating the shortest time within which delivery can be made. The right to reject any or all of the bids submitted, if found disadvantageous to the government is reserved to this Office.

Very truly yours,

**JENIFFER A. MORALES**  
 OIC-Programs and Services Division

Quantity	Unit	Articles / Descriptions / Specifications	Unit Cost
70	pax	<b>Supply and Delivery of Venue Set-up, Catering Services and Tables &amp; Chairs Rental</b>  Activity: <b>2025 Marilag Awards</b> Date: <b>July 11, 2025</b> (whole day activity) Venue: <b>OWWA-RW03</b> Matulungin St. cor Mahusay St. Diosdado Macapagal Government Center, Brgy. Maimpis, City of San Fernando Pampanga Approved Budget for the Contract: <b>₱84,000.00</b>  Event Requirements: Venue Set-up <ul style="list-style-type: none"> <li>• 5 pieces Round Tables, 10-seater capacity with table cloth</li> <li>• 50 pieces chairs with cover</li> <li>• Set-up of stage, lights and decorations</li> <li>• Free flowing coffee and drinking water</li> </ul> Meal Requirements for Catering Services: <ul style="list-style-type: none"> <li>• AM Snacks</li> <li>• Lunch</li> <li>• PM Snacks</li> </ul>	
<b>GRAND TOTAL</b>			

Opened at:

GAO Representative

SIGNATURE OVER PRINTED NAME OF BIDDER

Supply Officer

ADDRESS and CONTACT NUMBER

Turn of Delivery: \_\_\_\_\_

Canvassed by: \_\_\_\_\_